

Child 01 (Photo)

Child 02 (Photo)

Child 03 (Photo)

✉ busform@busco.ae

SISM

SCHOOL BUS PUPIL REGISTRATION FORM

Kindly fill, sign and return this application form to the bus coordinator (Mr. Nabil 055-5225842) or foundation reception (Ms. Jenette 04-2884644) or send it on busform@busco.ae

Only signed and returned applications will be processed.

CHILDREN'S PARTICULARS

Full Name	Class / Year	Date of Birth	Gender	Nationality
01)				
02)				
03)				

ADDRESS

Physical Address in the U.A.E	
Makani Number (REQUIRED)	

PARENT'S CONTACT DETAILS

Father's Details

Father Name		Mobile	
Email Address		Residence	
Employer		Office	

Mother's Details

Mother Name		Mobile	
Email Address		Residence	
Employer		Office	

HOUSEMAID / NANNY:

First Name		Second Name	
Mobile No.			

Terms & Conditions

The bus application should be completed and we request you to only return back the original application form. (NO COPIES). You may keep a copy of the same for your reference.

- The Bus Assistant may return the child back to the school incase there was no adult mentioned in this form, available to receive the child. We will not drop a child if there is no adult / guardian / parent to collect the student. It then becomes the parent responsibility to collect their child from the school premises.
- **Payments:**
 - Please be informed that in order to reserve a seat for your child, we require the **1st term payment as a current dated cheque along with 2nd & 3rd term as post-dated cheques**. Cheques shall be addressed to **“Busco Passengers Transport & Buses Rentals L.L.C”** cheques addressed to the school will not be accepted.
 - Transport service fees are payable in Three (3) installments:
 1. 1st cheque due on 1st Sept 2017. (4 Months)
 2. 2nd cheque due on 1st Jan 2018. (3 Months)
 3. 3rd cheque due on 1st April 2018. (3 Months)
- a. In case the parents fail to provide the 03 post dated cheques, the seat is not confirmed and therefore will be released to the next child without any notification. The seat then is subject to availability.
- b. The fees are payable in full for each installment, irrespective of any school or other holidays.
- c. Parents will receive a maximum of 03 reminder letters for overdue payments, after that Busco reserves the right to withdraw your child’s place from the bus and discontinue the service. If you are facing difficulties with meeting the payment deadlines, please contact us immediately so we can discuss how we can assist you.
- d. Please note that if a cheque is returned by the bank for **any reason, a AED 250/-** administration fee will be applied and charged to the parent. Busco will not accept responsibility for any returned cheques.
- **Withdrawals:**
 - e. Parents wishing to withdraw their child from the bus must put their request in writing to the bus Coordinator. We require a **30 days written notice**, in case the parents don't send a written notice 30 days before, they will then be charged for an additional month.

This registration form will not be processed unless it is signed. Please read carefully the Terms & Conditions. By signing this form you accept the Term and Conditions above.

Parent / Guardian Name & Signature		Date	
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